



Ark Little Ridge Primary Academy

Newsletter

Term 1

6th September 2019

Little Ridge Avenue St Leonards-on-sea East Sussex TN37 7LR
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Welcome Back!

I would like to welcome you and your children back to Ark Little Ridge for the start of another year!

There has been a great atmosphere in school this week, with children happy and keen to learn; it has been great seeing everybody in uniform and looking really smart. Please look out for a special envelope that will be coming home with your child on Monday....!

Mr. Rankin (Head of School)

A few reminders:

Uniform

All pupils are expected to wear a uniform every school day, Monday to Friday. When a pupil walks into the academy grounds, he/she should be wearing the appropriate uniform clothing and shoes. Shirts should be tucked in. When a pupil is in the Academy, these expectations apply unless he/she has to change clothing for a specific activity e.g. PE and games. This change of clothing should also be appropriate attire. Upon return to normal classroom teaching, they must again wear full uniform. Shoes must be worn at all times, except in specified classes. **NO TRAINERS OR BOOTS** are allowed.

Pupils are not allowed to wear hats, headscarves, or any other head covering inside the school building unless it is due to religious or cultural values. Any head covering worn for religious or cultural values or hair accessories that are worn such as slides, ribbons, bobbles etc. should be simple and in school colours.

Lateness

Punctuality is very important. Children who arrive late to classes are at a disadvantage as they often miss out on vital learning.

The register is taken at 9.00am. The school doors will be closed from 9.00am. Any child not in by this time must enter by the office entrance and will be marked as late. If your child is likely to be late to school, please telephone the Academy Office or email absence@arklittleridgeprimary.org to let us know before 9 am. If your child is late, please go directly to the Academy Office so that we can mark your child as present.

Persistent lateness will be taken very seriously and where we have a concern the Academy will contact you to see how we can best support you with punctuality. In severe cases this will be reported to the Local Authority.

Absence from the Academy

If a child is going to do well at school it is vital that they have a good attendance record. Therefore, students should only be absent if they are too ill to come to school or in exceptional circumstances. If absence is unavoidable then please telephone or email the Academy on the first day of absence and every day thereafter. Phone calls should be made by an adult family member **before 9.00am on EACH DAY of absence** or they should send an email to absence@arklittleridgeprimary.org, again by 9.00 am. If we have not heard from you by 9.30am, we will contact you directly using the contact numbers given by you to the school. Please ensure we have at least three contacts. If we receive no response, a home visit will be made to ensure all is well. If no response from the home, a call could be made to the Police as we would have been unable to be certain the child or family are safe and well.

Every pupil is set a target of 97% attendance.

Parking

No-one, except school taxis or staff should be parking or driving onto the school grounds.

Please park responsibly around the school site, leaving school entrances and curbs clear for pedestrians to have clear access. It is not acceptable to park across neighbouring driveways or restrict pedestrian/vehicle access by double parking or parking on pavements. Thank you for your support with this.



Diary dates

Mon 30 th Sept	Y5 Leeds visiting Mallydam Wood	Information
Fri 4 th October	INSET	
Monday 7 th Oct	Y5 Aston visiting Mallydam Wood	Information

